

Stormwater Consortium Meeting Notes

November 25, 2008 – 2:00 pm at CCE, 10 Patriot Hills Drive, Stony Point, NY 10980

Present: Mary Hegarty, Kevin Fitzpatrick, Joe Corless, Doris Ulman, Luke Kalarickal, Tom Vanderbeek, Joseph Caruso, Frank Fleischer, Eve Mancuso, Mike Sadowski, Ted Dzurinko

1. **An update on the Workplan** was presented by Tom Vanderbeek (Greater Hudson Valley Engineering) to the Soil & Water Conservation District. At our 9/25/8 meeting, Natalie Brown reviewed the new requirement of each MS4 that a Stormwater Management Plan (SWMP) must be available to the public by March 9, 2009. In the guidance (Part X.B) permittees can create their SWMP individually, with a group or coalition or through a third party. Can we have our consultant prepare an outline of what is required for an individual plan or for a collective SWMP? Mary noted that the scope of services in the bid did not include preparing an outline for a SWMP. Any additional work outside of the approved contract will require an amendment to the contract with additional fees if applicable. The SWCD must approve any additional work in the contract.
 - Doris asked that the consortium be allowed to review the Workplan before it is submitted to the DEC. The Workplan will be emailed to all Consortium members; in addition, the initial application will be posted on CCE's Stormwater website. The SWMP will be put on hold for now.
 - Kevin Fitzpatrick will ask the DEC if we can move funds to different lines within the grant.

2. **What is involved in an audit?** Clarkstown was audited by the NYS-DEC this past summer. Our member, Luke Kalarickal (the SMO for Clarkstown), shared his insight into the audit process in hopes of helping other MS4s prepare for similar audits. Luke explained that the DEC gave them three to four weeks notice prior to the audit, which was conducted by NYSDEC staff, Pat Ferracane and Manju Cherian. He noted that the audit took two to three hours to complete. The DEC reviewed their annual reports and gave Clarkstown a good rating on construction, construction-site training, and contractor certification training. In addition, each MS4 should keep copies of the sign-in sheets and evaluations from all workshops, should store all records in one location, and should maintain a supply of brochures on stormwater management for the general public at Town Hall. During inspections, the DEC also has the option of taking a field trip during the audit to verify outfall mapping. The DEC encourages MS4s to use the outfall inspection form that they provided.

The DEC would like MS4s to inspect at least 20% of their outfalls annually. In this case, violations were noted for outfall mapping; for each outfall, dry weather flow needs to be measured and documented with inspections and photos. Clarkstown could have been fined \$37,500 but was given 6 to 12 months to implement corrections that were required by the DEC. Clarkstown also reminded MS4s to keep all paperwork related to any violations issued, including any stop-work orders that may have been issued on a project, as NYSDEC will review these documents during audits.

3. **Suggested trainings for Rockland's MS4s:** The group suggested that CCE collaborate with the RC Municipal Planning Federation to offer training on SWPP (Stormwater Pollution Prevention Plans) and SWMPs (Stormwater Management Plans) for planning board members since they approve site plans and to town boards (consider utilizing 15-30 minute DVD trainings), and inspectors (review inspection checklist) during the coming year. The Consortium members asked that seats be reserved for Rockland businesses (and municipalities) first at all contractor certification trainings.

4. **FEMA funds:** Luke and Ted attended a meeting on emergency service FEMA disasters – Municipalities must have an emergency plan in place in order to qualify for FEMA funds after disasters. For more information, contact Chris Jensen at jensenc@co.rockland.ny.us.

5. **2009 Budgets:** Eve asked what should be budgeted for in 2009; the group suggested budgeting for the completion of outfall mapping, enforcement, and the SWMP.
6. **Next meeting:** Tuesday, Dec. 16, 2008 at 2:00 pm at CCE
 - Tom Vanderbeek will review the Work Plan and answer questions
 - Kevin Fitzpatrick will report on the DEC's decision as to whether or not we can move funds to different lines within the grant.
 - Follow-up on discussion with Arlene Miller on training for 2009
 - Set meeting dates for 2009

Notes submitted by Mary Hegarty and Paul Trader, Cornell Cooperative Extension, 12/5/8